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**MedStar Health**

**Office of Graduate Medical Education**

**Verification of Graduate Medical Education Training**

All residents/fellows who have completed or participated in previous graduate medical education training must provide verification of this training to the Office of Graduate Medical Education. Please submit this form to the residency/ fellowship program director and/or Office of Graduate Medical Education for each institution where you have engaged in graduate medical education.

If you have completed a prior residency or fellowship program, a copy of your certificate must be attached.

**Part I: Applicant Information (To be completed by Applicant):**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REPORTING INSTITUTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REPORTING PROGRAM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

APPLICABLE DATES OF TRAINING: FROM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I hereby authorize the Institution and Program named below to provide the information requested on this form to MedStar Georgetown University Hospital.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Applicant

**Part II: Verification of Previous Training (To be completed by the Reporting Institution):**

Please list rotations attempted in all previous training programs at your Institution

|  |  |  |  |
| --- | --- | --- | --- |
| **Rotation** | **Dates** | **Successfully Completed?**  **(Y= yes/ N = no)** | **Please describe any noted deficiencies** |
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\* Please attach additional sheets if necessary.

**Part III: Corrective Action (To be completed by the Reporting Institution):**

During the time noted, was this resident/fellow ever subject to any disciplinary action, including, without limitation, academic probation, repeat of training, extension of training, denial of credit, employment-related discipline (counseling, warnings or suspensions) and/or termination or dismissal?

YES \_\_\_\_\_\_\_\_\_\_\_\_ NO \_\_\_\_\_\_\_\_\_\_\_\_\_

If yes, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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\* Please attach additional sheets if necessary.

**Part IV: Overall Evaluation (To be completed by the Reporting Institution):**

This evaluation should be based on demonstrated performance compared to that reasonably expected of a practitioner at his/her level of training, experience and background.

POOR FAIR GOOD SUPERIOR

Medical Knowledge ( ) ( ) ( ) ( )

Professionalism ( ) ( ) ( ) ( )

Practice Based Learning ( ) ( ) ( ) ( )

Systems Based Practice ( ) ( ) ( ) ( )

Patient Care ( ) ( ) ( ) ( )

Interpersonal & ( ) ( ) ( ) ( )

Communication Skills

Please describe any weaknesses observed in any core competency area (attach additional sheets if necessary):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Did the resident/ fellow leave your program in good standing?**

YES \_\_\_\_\_\_\_\_\_\_\_\_\_ NO \_\_\_\_\_\_\_\_\_\_\_

If no, please explain:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Program Director (PRINT NAME)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Director (SIGNATURE) Date

Please Return to:

**{INSERT NAME OF TRAINING PROGRAM DIRECTOR OR COORDINATOR}**

**{INSERT PD/COORDINATOR ADDRESS)**

**{INSERT PHONE & FAX NUMBER}**